

# Organizational Manual I

**Organizational Manual I  
for Curators of the Exhibition of Countries  
and Regions and the Student Exhibition**

16<sup>th</sup> edition of Prague Quadrennial  
of Performance Design and Space

Prague Exhibition Grounds, Industrial Palace  
June 8–17, 2027  
Opening Night on June 7

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Compiled by:  
Barbora Laierová, Anna Chlíbcová and Adam Dudek

## Explanatory Notes

- PQ = Prague Quadrennial of Performance Design and Space
- ECR = Exhibition of Countries and Regions
- SE = Student Exhibition
- Curator(s) = Curators of individual exhibits within the Exhibition of Countries and Regions and the Student Exhibition, or a curator or curatorial team from the respective country or region
- Exhibitor(s) = The designated person or institution accountable for the exhibit and for managing all aspects of its on-site realization.
- Curator's Page = The main summary information for curators on the Eventival platform.

All listed times are in CE(S)T. We use the metric system in this document.

All attachments and supplementary materials related to this document can be found on the Curator's Page in Eventival, under the section Documents for Download.

This document was created in collaboration with Dr. Tanja Beer and Marianne Lavoie, with whom we developed the sustainability recommendations.

This space is for  
your notes.

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## Introduction

Dear curators,

This document provides the main methodology for the preparation, organization, and coordination of exhibitions in the PQ program: the **Exhibition of Countries and Regions** and the **Student Exhibition**.

It contains information about exhibition spaces, their technical specifications, and practical possibilities. Also, in an effort to reduce PQ's environmental footprint and enhance the sustainability of the event, it includes sustainability suggestions and recommendations, marked in **green boxes**.

Because PQ brings together participants from diverse contexts, we understand that achieving full sustainability is not always feasible. We value every effort made toward more sustainable choices rather than expecting complete adherence in all areas. Our intention is to encourage experimentation with sustainable approaches and to share these insights with the broader community.

For further inspiration, you can read messages encouraging sustainable scenographic practice, written by [Tanja Beer](#), ecological designer, community artist, and author of *Ecoscenography: An Introduction to Ecological Design in Performance* (Routledge, 2001) and [Renato Bolleli Rebouças](#), scenographer, researcher, and curator of PQ Talks 2027.

We would be grateful if you could later share your reflections and experiences with us – whether and to what extent you were able to apply these sustainable recommendations in practice. We recognize that the realities of creating an exhibit may differ greatly from any set of guidelines, and we would value this exchange. By sharing openly, we can all learn from one another.

In this spirit, we invite you to join us in creating an event that is not only well-organized, engaging, and impactful, but also as sustainable as possible.

Additionally, we warmly invite you on behalf of the entire PQ team to participate in the symposium [Performing Exhibitions, Curating Scenographies](#), which is held on **April 13–15, 2026, in Prague**. The symposium is intended for all curators (ECR & SE).

The symposium is conceived as an in-person gathering, enabling curators and artists to convene in Prague and directly engage with the spaces of PQ 2027. The program of the symposium will include a guided site visit to the venues, especially the Industrial Palace at the Prague Exhibition Grounds, which is currently under reconstruction.

## Important Dates

Date	Type	Event / Deliverable
<b>2025</b>		
Dec 15, 25	PQ publishes	Curator's Page
<b>2026</b>		
Jan 30, 26	Curator deadline	<b>Form No. 1 – Binding Application</b>
Mar 1, 26	PQ publishes	Symposium Guest Registration Form
Mar 30, 26	PQ publishes	Form No. 2 – Curatorial Concept & Visual Proposal
Apr 13–15, 26	Event	<b>Symposium: Performing Exhibitions, Curating Scenographies (Prague)</b>
Apr 15, 26	Event	<b>Location Tour (Prague Exhibition Grounds)</b>
Apr 20, 26	PQ publishes	Form No. 3 – Location Preference
Apr 30, 26	Curator deadline	Curatorial Concept & Visual Proposal (Form No. 2)
Apr 30, 26	PQ publishes	Contracts for ECR & SE
Apr 30, 26	PQ publishes	<b>Exhibition Layout Grid &amp; Technical Specifications</b>
May 15, 26	Curator deadline	Location Preference (Form No. 3)
May 30, 26	PQ publishes	Form No. 4 – Detailed Curatorial Concept & Visual Proposal incl. Technical Drawings (Form No. 4)
May 30, 26	Curator deadline	<b>Signed Contract</b>
Jun 30, 26	PQ publishes	Form No. 5 – PQ Catalogue
Jun 30, 26	Curator deadline	Detailed Curatorial Concept & Visual Proposal incl. Technical Drawings (Form No. 4)
Jun 1–30, 26	PQ publishes	<b>Invoices (Basic Fee)</b>
Aug 30, 26	PQ publishes	Final Exhibit Placements
Sep 30, 26	PQ publishes	Form No. 6 – Program Brochure
Nov 15, 26	PQ publishes	Additional Services Price List
Nov 30, 26	PQ publishes	Form No. 7 – Bookshop Submission
Nov 30, 26	PQ publishes	Form No. 8 – Live Events
Nov 30, 26	Curator deadline	<b>Data for Program Brochure (Form No. 6)</b>
Nov 30, 26	PQ publishes	Form No. 9 – Additional Services
Dec 15, 26	PQ publishes	<b>Organizational Manual II</b>

<b>2027</b>		
Jan 15, 27	Curator deadline	Additional Services Addendum (Form No. 8)
Jan 27	PQ publishes	Insurance Information
Jan 31, 27	Curator deadline	<b>PQ Catalogue Data (Form No. 5)</b>
Jan 31, 27	Curator deadline	Live Events Submission (Form No. 8)
Jan 31, 27	Curator deadline	Bookshop Submission (Form No. 7)
Feb 27	PQ publishes	Addendum for Additional Services
Mar 1–31, 27	Event	Handover to Production (ECR & SE)
Apr 30, 27	PQ publishes	<b>Installation &amp; Deinstallation Manual</b>
Apr 30, 27	PQ publishes	Transport & Delivery Schedule
<b>PQ 2027 PERIOD</b>		
Jun 4, 27	Curator deadline	<b>Installation Begins at 8:00</b>
Jun 7, 27	Curator deadline	<b>Installation Ends at 12:00</b>
Jun 7, 27	Event	Jury Preview
Jun 7, 27	Event	Opening Night
Jun 17, 27	Curator deadline	<b>Deinstallation Begins at 18:00</b>
Jun 19, 27	Curator deadline	<b>Deinstallation Ends at 18:00</b>

The dates provided are indicative. PQ reserves the right to amend any of the dates if required for the coordination of the edition.

## 1. Eventival

All communication related to the preparations and organization of PQ 2027 is managed through the Eventival platform.

The system uses a so-called [Visitor Page](#) as the main entry point for program navigation and login. Curators have their own dedicated Curator's Page, where all relevant details and required data will gradually become available for completion or review.

Once you register, you will gain access to the application form as well as information intended for Curators, including:

- Instructions (Organizational Manual and its updated versions)
- Timeline
- List of Recommended Suppliers
- Logistics
- Floor plans and photos of the venue(s)
- Forms for collecting data about your exhibit, such as:
  - The curatorial concept
  - Technical documentation
  - Details for the PQ Catalogue
  - Promotion information
  - Additional required materials

The platform will also be used to organize your stay in Prague, including accreditation and all information needed by the Guest Service team.

By registering your exhibit in Eventival, an exhibit record has been created for you. **This is where you will gradually upload all required information.** You will also be able to add members of your curatorial team as preparations progress.

**Eventival will allow you to assign specific forms to individual team members.** For example, a colleague responsible for marketing can complete the marketing form, while the rest of the team can only view it.

To set roles and access permissions for each person, please use the Notes section attached to their profile or reach us directly via email.

**All information in the portal can be updated. If you need to revise anything after submitting a form, please contact us – we will be happy to reopen the form for you.**

**Please do not create a new exhibit entry in the system!**

If you have any technical questions or encounter any issues while completing the forms, please do not hesitate to contact our team (ideally with a screenshot of the issue).

## 2. About PQ, Artistic Concept and Theme

The Prague Quadrennial (PQ) is the world's largest event dedicated to performance design and space. PQ aims to create opportunities for the presentation of contemporary scenography and performance design, to map and support innovative work in this field, and to provide an inclusive space for dialogue between professionals, students, and the wider public.

At PQ, we understand scenography as an artistic, collaborative discipline that creates performative environments and atmospheres both on and off stage. It encompasses a range of interrelated practices, including costume, lighting, projection, sound, object, and spatial design, all of which contribute to how performance is experienced.

Importantly, scenography is an inseparable component of performance: it unfolds in time, in space, and in relation to the presence of the audiences.

PQ combines elements of both an exhibition and a live art festival. Its program typically includes hundreds of exhibits, installations, performances, workshops, and expert discussions, featuring both competitive and non-competitive program sections.

At the heart of each PQ are two well-established exhibitions:

- The **Exhibition of Countries and Regions (ECR)** is one of PQ's long-standing and iconic exhibition formats, dating back to the event's beginnings.
- The **Student Exhibition (SE)** introduces new perspectives on scenography and performance design by students and emerging designers.

These exhibitions are competitive, e.g., all works included in these exhibitions will be reviewed and evaluated by an international jury. The main award of PQ 2027 is the Golden Triga, awarded for the best exhibit in the Exhibition of Countries and Regions or the Student Exhibition (*for best overall concept, curatorial vision, scenographic presentation, and exhibited works*). Awards recommended by the jury include: Gold Medals, Honorary Awards, and Special Jury Awards, including one dedicated to sustainability. A complete list of awarded prizes will be published in 2027 at [www.pq.cz](http://www.pq.cz).

PQ 2027 is conceptually and organizationally managed, on behalf of the Ministry of Culture of the Czech Republic, by the Czech Cultural Institute based in Prague.

The 16<sup>th</sup> edition of the Prague Quadrennial will take place from June 8 to 17, 2027. Its main venue will be the Prague Exhibition Grounds.

Prague Quadrennial 2027 will explore the theme of **Absences and Silences as spaces of potential for new scenographic futures**. Absences and silences are not understood as voids, but as spaces of potential: As forms of historical and artistic reflection, or aesthetic and dramaturgical tools, and as testing grounds for thinking about new scenographic possibilities.

Learn more about the Artistic Concept, Theme, and the 16th edition of PQ on the [website](#) or in the [General Information Document](#).

### 3. General Conditions

PQ 2027 moves back to its original location: Prague Exhibition Grounds.



*Visualization of Industrial Palace after renovation. Source: Prague Exhibition Grounds*

The dominant feature of the Prague Exhibition Grounds is the Industrial Palace, built in 1891 as a temporary pavilion for the Jubilee Land Centennial Exhibition. As the first assembled steel structure combined with glass, unmatched in the Czech lands at the time, it remains a true architectural gem to this day.

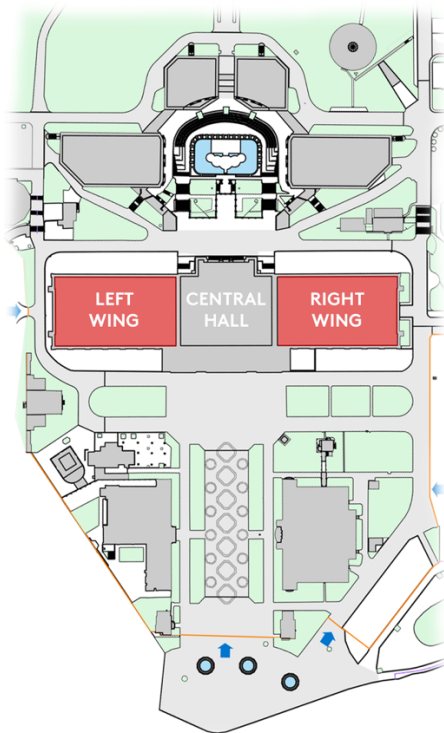
The whole Industrial Palace is currently under reconstruction, which will be completed in 2026. The Left Wing will be restored to its original industrial character, while the Central Hall and Right Wing will undergo a full renovation.

More about the history of the Prague Exhibition Grounds location [can be found here](#). For visualization of the spaces after the reconstruction, [see this video](#).

## 3.1 General Information and Rules

The **Exhibition of Countries and Regions** and the **Student Exhibition** will be located in **both wings** of the Industrial Palace (**Left Wing** and **Right Wing**). At this stage, it has not yet been determined which exhibition will be assigned to which wing. This will be specified in summer 2026, following the final decision of the Architect and PQ Artistic Director.

If you would prefer to install your exhibit outdoors (such as the square in front of the Palace or adjacent spaces), please discuss this directly with the PQ team.



*Prague Exhibition Grounds and Industrial Palace basic ground plan. Source: Prague Exhibition Grounds*

Photos and floor plans of all PQ 2027 exhibition spaces can be found on your Curator’s Page in Eventival.

### General Conditions

Participating countries and regions are responsible for the organizational, financial, and artistic aspects of their presentation at PQ.

We invite curators to engage with the overarching theme **Absences and Silences as spaces of potential for new scenographic futures**, and the critical questions posed by the artistic concept of PQ 2027 as they develop their exhibits.

All exhibits must comply with the technical requirements outlined in this manual and any future updates (failure to do so will result in rejection of your exhibit).

The placement of each exhibit will be curated by PQ.

- Exhibits will be located inside the Industrial Palace at the Prague Exhibition Grounds, with 25–30 m<sup>2</sup> of space allocated per exhibit.
- PQ will provide a layout grid by April 30, 2026. Based on that, each curator can suggest up to 3 preferences for their exhibit's placement (until May 15); the final decision will be made by PQ.
- In the summer of 2026, we will specify the exact location for each exhibit (ECR/SE) in both wings of the Palace.
- We encourage you to consider the accessibility of your exhibit (for example, movement in and around the exhibit, sensory elements, languages used for texts and subtitles, etc.).

#### Curators Must Provide or Ensure:

- **By January 30, 2026** – Submission of the Binding Application provided by Barbora Laierová via email.
- **By April 30, 2026** – A first Visual draft of the exhibit and Curatorial concept
- **By May 15, 2026** – Indication of location preference (based on the layout grid provided by PQ)
- **By June 30, 2026** – Final visualization of the exhibit, floor plan, including entrances (if preparing a closed exhibit), electrical outlets, and all other necessary details. Please include sketches and/or photos of your exhibit.
- **By November 30, 2026** – Data for Program Brochure
- **By January 15, 2027** – Order of additional technical services or equipment (if required)
- **By January 31, 2027** – Data for PQ Catalogue, Live Events Submission and Bookshop Submission
  
- **Spring 2026** – Upon receiving the contract: **sign within 30 days** (as part of the binding application process).
- **Spring–Summer 2026** – After the contract is signed: **pay the invoice for the standard exhibition fee** (according to the invoice due date).

## 3.2 Payment for the Space

PQ will provide an exhibition space of approximately 25–30 m<sup>2</sup> (e.g., 5 × 5 m) for both exhibitions (ECR and SE).

The fee for the entire space – covering the full period of installation, exhibition, and deinstallation – is **€450 for ECR** and **€350 for SE**.

If the fee presents a significant challenge, please contact the PQ team. We will explore individual solutions with you.

Payment will be required upon an **invoice** issued by PQ. The invoice will be sent after PQ receives the signed **contract**.

### Fees for Space Cover:

- Standard electricity input (230 V, 10A fuse);
- shared exhibitors' Wi-Fi network;
- festival passes will be provided for team members listed by the curator (including co-curators, production, and technical staff), as well as for performers involved in daily live events within the exhibit, based on the list of team members approved by PQ in advance;
- complimentary Catalogue of the edition (1 piece);
- guaranteed entry for technical teams of each country or region during the installation and deinstallation period only; the list of the team members must be approved by PQ in advance.

### Additional Services

Requesting any services that are not included in the standard fee for your exhibition space (such as dedicated Wi-Fi or cable connection, higher power outlets, or other technical services) will require a formal contract amendment.

A price list of optional services will be available in Eventival in the section Documents for Download. Any upgraded or extended services will be charged separately and included in the contract amendment.

More detailed information will be provided in the Organizational Manual II.

Summary information and terms of use of the space are provided below (5. Technical Specification).

## 3.3 Contract and Invoice

The information you provide in the Binding Application will serve as the basis for preparing your contract.

The contract, along with any additional documents containing sensitive information, will be available for download or preview in your Curator's Page in Eventival.

The contract between each Exhibitor (represented by the responsible organizing body or curator) and PQ will specify all conditions for participating in PQ 2027. It will be issued no later than **April 30, 2026**, depending on the completeness and accuracy of the submitted materials. Contract preparation and the subsequent payment process are expected to take place during spring 2026, with all payments' due no later than **July 30, 2026**.

The contract must be signed by the Exhibitor and returned to the PQ office (physical or digital copy). PQ will issue and send the invoice only after receiving the signed contract. The invoice will have a **30-day payment deadline**.

**If the contract is not signed and/or if PQ does not receive payment, the Exhibitor will not be provided with an exhibition space, nor will they be included in the Program Brochure or the PQ Catalogue.**

### 3.4 Installation and Deinstallation

The construction and installation of the exhibits is organized and realized by the curators and their technical and construction teams.

#### Dates & Times for Installation and Deinstallation:

- June 4, 2027 – Installation work begins at 8:00
- June 5–6, 2027 – It is possible to work from 8:00 to 22:00
- June 7, 2027 – You should finish your work by 12:00
- June 17, 2027 – Deinstallation of the exhibits can begin after 18:00 (after the exhibition will be closed to the public)
- June 18, 2027 – It is possible to work from 8:00 to 22:00
- June 19, 2027 – You should finish your work by 18:00

More information will be specified in the Installation and Deinstallation Manual, which will be published in 2027.

All exhibits must remain fully intact until PQ 2027 officially concludes. Under no circumstances may any exhibit be removed, dismantled, or otherwise prepared for deinstallation before the official closing time (June 17, 2027 – 18:00).

**Any such action will be subject to a financial penalty imposed by PQ.**

#### Installation Rules:

- Please note that there will be **no parting walls** built between the individual exhibits.
- Please avoid using walls unless they play an important role in your overall concept and the overall shared environment, where we encourage all countries to cooperate without borders.

- If building the dividing wall, you are required to design the outer walls of your exhibit, at your own expense, and communicate with your neighboring exhibits to cooperate on designing the borders between your exhibits.
- However, we strongly advise thinking about every part of the exhibit the same way as about any design for performance, where every part of the space, including walls, becomes an important part of the whole, part of a shared experience.
- All staff required to de/install the exhibit (production, technicians, certified electricians, etc.) will be provided with special wristbands only for the de/installation days.
- In order to ensure a smooth process, you will be asked to send us a complete list of your de/installation team members in advance.
- Please note that during installation, exhibition period, and dismantling, Exhibitors and their teams are obliged to follow **Prague Exhibition Grounds Safety Regulations** that will be attached to the contract. The document will also be available in Eventival in the section Documents for Download.
- We encourage you to consider the accessibility of your exhibit (for example, movement in and around the exhibit, sensory elements, languages used for texts and subtitles, etc. We encourage you to consider the accessibility of your exhibit (for example, movement in and around the exhibit, sensory elements, languages used for texts and subtitles, etc.).

## Preparation Phase

As you shape your exhibit, you might like to pause and reflect on how the materials you choose can support both your creative vision and the future life of the work.

### **Conception & Material Choices:**

- It may be worth considering whether all proposed materials are truly necessary for the construction.
- You could explore alternatives that can live beyond the exhibition — such as recycled, recyclable, or bio-based materials (including certified or bio-sourced options like PEFC, C2C, Fairtrade, GOTS, Oeko-tex, etc.).
- Modular or reusable systems (e.g., trusses, scaffolding, or other adaptable structures) might also offer flexibility as well as long-term value.
- Found or pre-existing objects could become an unexpected part of your concept; sometimes, existing materials can be integrated in inspiring ways.
- Bio-materials might even contribute to your aesthetic direction — platforms such as the [Future Materials Bank](#) or [Stuff in Cycles](#) can offer ideas.

- When choosing finishes, VOC-free products may be a gentle alternative to spray paint, epoxy, or toxic lacquers.
- You might also reflect on avoiding low-cost materials that are difficult to reuse or ethically problematic, such as luan wood or styrofoam.

#### Designing for the Afterlife of Your Exhibit:

- Considering the circulation of materials already during the preparation stage can make post-exhibition handling much easier.
- You might choose materials that can be reused or at least easily recycled once the exhibition is over.
- When planning assembly, you could explore fastening methods such as bolts, screws, magnets, or reusable zip ties rather than gluing, so elements can be taken apart and reused individually.
- Where possible and budget permitting, bio-based alternatives to styrofoam may offer a more sustainable option.

#### Supplier Collaboration

If you are interested, you may order and use services provided by the official PQ construction company. More information will be available in the Organizational Manual II.

A detailed **List of Recommended Suppliers** (and its updated versions) you may choose to work with will be available on your Curator's Page in Eventival, under the section Documents for Download during January 2026.

These suppliers include companies specializing in technical equipment rental, fabrication in a variety of materials, and art centers (including art equipment providers, theatre workshops, as well as second-hand and bazaar outlets).

#### Responsible Sourcing:

- Working with local materials and suppliers, whenever possible, may bring both practical and environmental advantages.
- Renting resources – instead of purchasing new ones – could offer flexibility and help reduce waste and costs.
- When selecting equipment, low-energy options such as LED light sources or simple low-tech mechanisms might be worth considering.
- For objects or decorations, choosing sustainable materials and eco-friendly paints or coatings can gently lower the project's overall footprint.

## Connecting with the Local Community:

- Second-hand and reuse stores can often provide surprising materials and place-specific inspiration.
- Local theatres or artistic workshops may be helpful contacts if you have particular technical or material needs.
- You will find examples of recommended organizations and companies from Prague and the surrounding area in the List of Recommended Suppliers available during January 2026 at the Curator's Page in Eventival.
- In Prague, you can also find several art reuse centers and circular organizations where you may obtain materials such as textiles or art supplies, including:
  - [art re use](#) – art suppliers
  - [reuse federace](#) – association of furniture banks and reuse centers operating in the Czech Republic
  - [Cyrkl](#) – market of various waste materials for other uses (foils, shreds, metal organic waste, etc.)

## Sorting and Recycling of Communal Waste

Waste sorting during de/installation is mandatory – recycling containers will be available on-site:

- de/installation period only: wood and rubble;
- throughout the whole period: paper, mixed waste (plastic, metal, tetrapak), glass;
- separating recyclable elements helps ensure that materials can be properly processed and reused;
- before placing anything into large-capacity containers, you might consider whether some items could still be reused, repaired, or repurposed instead of thrown away.

A detailed description of how to sort materials will be provided in the Organizational Manual II.

## 4. Exhibition Spaces

The **Exhibition of Countries and Regions** and the **Student Exhibition** will be located in both wings of the Industrial Palace (Left Wing and Right Wing). At this stage, it has not yet been determined which exhibition will be assigned to which wing. This will be specified in summer 2026, following the final decision of the Architect and PQ Artistic Director.

### 4.1 Exhibition Spaces: Industrial Palace

#### Right Wing of the Industrial Palace

- Total area: 3,600 m<sup>2</sup>
- Floor surface: parquet / wooden floor
- Maximum door size (loading access): 2,7 m width x 3,6 m height

#### Left Wing of the Industrial Palace

- Total area: 4,500 m<sup>2</sup>
- Floor surface: concrete
- Maximum door size (loading access): 2,7 m width x 3,6 m height
- Side structures: iron constructions along the perimeter – architectural elements only, not intended for technical use.

Curators will be able to indicate preferred placement of their exhibit based on the layout grid provided by PQ by **May 15, 2026**. Preferences will be submitted through the form published (April 2026) on the Curator's Page in Eventival.

The final location of each exhibit (including the assigned wing of the building) will be determined by PQ.

### 4.2 Exhibition Spaces: Public Spaces

There are two possible ways to use public space for your project:

- The primary areas available are the spaces directly in front of and behind the Industrial Palace.
- Depending on the needs of your exhibit, additional locations may also be available elsewhere on the Prague Exhibition Grounds or within the City of Prague, upon approval by PQ.

Exhibitors wishing to present an additional exhibit or conduct activities in public spaces – such as Live events (see Chapter 6.4) – must negotiate the specific placement and availability with the PQ team on a case-by-case basis. These activities are permitted only when they form an integral part of the exhibit within ECR/SE.

Any Exhibitor interested in using public space must submit a detailed written description of the proposed activities, together with a map indicating the desired location. If the proposal is approved, PQ will assist in obtaining the necessary permissions from city authorities. Please note that projects in public spaces must be fully self-sufficient in all aspects (e.g., structure, electricity, audio-visual equipment). PQ does not provide any production support or technical facilities for projects in public areas.

All the exhibits and/or other activities in public spaces require approval of PQ first, and all Exhibitors must respect the limitations and rules set by PQ and by the relevant Prague authorities (the City of Prague and Prague Districts). Once approved, the specific details of public-space exhibit and/or other activities will be determined and added as an amendment to the contract.

## 5. Technical Specifications

### 5.1 Technical Specifications: Industrial Palace

Exhibition spaces are marked with numbers and letters according to their location. The **standard size** of the allocated space per single exhibit in both the Student Exhibition and the Exhibition of Countries and Regions is **5 x 5 x 5 m**.

All the exhibition spaces have the **standard electrical input of 2 kW** (230 V, 10A fuse) that will be provided for all exhibits. If you need a higher input, you will need to indicate this information on the floor plan and order the service by January 15, 2027. The use of any other special electrical appliances must be discussed with PQ well in advance and requires PQ's consent.

All fees for additional services such as extra electrical inputs, stable internet connection, etc., will be published in November 2026.

#### General Technical Specifications Are as Follows:

- The maximum loading access: 2,7 m width x 3,6 m height;
- the maximum floor load in all exhibition spaces is 400 kg/m<sup>2</sup>;
- dust-producing installation work, such as wood cutting, planing, sanding, drilling, etc., is only allowed with effective dust extraction and must be consulted with PQ in advance;
- activities such as painting, varnishing, welding, or any other processes that generate fumes, heat, or airborne particles must be carried out outdoors and also require prior consultation with PQ;
- steel structures whose surface is not coated must be isolated from the flooring;

- when using self-adhesive tapes (esp. carpet tapes) on the flooring, paper tape or double-sided gel tape should be used as an underlayer.

During installation, please follow a **simple rule**: anything that **leaves a lasting mark** behind is **strictly prohibited**.

#### **It Is Strictly Forbidden To:**

- Hang or attach any objects to the walls; hanging any object from the ceiling is possible for a limited number of places for an additional fee;
- hammer or screw into the flooring;
- place sand, soil, or grass on the flooring (not even if protected by plastic sheets);
- varnish, paint, or spray on the walls or floors;
- smoke anywhere in the building or use an open fire;
- use water or any other liquid in contact with any part of the exhibition space.

#### **Important Rules:**

- All structures should be made of fire-resistant materials. The use of flammable materials is only allowed if they have been treated to reduce flammability (e.g., with non-flammable spray or paint), which must be documented by a signed testimonial and a specification of the fire-retardant product used;
- if an exhibit or any part of it includes two or more accessible storeys, or if the structure is 3 m tall or higher, Exhibitors must submit a building physics report confirming the safety and stability of the structure. This report must be prepared and certified by an authorized person or organization;
- all electrical devices used in the exhibit must undergo a valid electrical inspection. Exhibitors are required to provide PQ with a corresponding inspection certificate. PQ can arrange an on-site inspection service if needed; however, Exhibitors must inform PQ of this requirement in advance;
- Please note that during installation, exhibition period, and dismantling, Exhibitors and their teams are obliged to follow Prague Exhibition Grounds Safety Regulations that will be attached to the contract; the document will also be available in Eventival in the section Documents for Download.

You are kindly asked to **provide us with a floor plan of your exhibit**, indicating entrances and exits, electrical plugs, etc., **by the end of June 2026**.

## 5.2 Technical Specifications: Public Spaces

The exhibit and/or other activities may be located outdoors on the square in front of the Industrial Palace, the surrounding outdoor areas of the Prague Exhibition Grounds, or within the City of Prague.

PQ 2027 takes place in June, when the weather in the Czech Republic tends to be hot. Please be prepared for periods of intense sunlight, as well as heavy rain or storms.

### General Technical Specifications Are:

- The exhibit or performance should not be a barrier within the public space. The installation may not cause any limitations for city transport or pedestrians. If there are any city properties, statues, green areas, or other permanent installations in your space, they must be respected. Any intervention with city property is not allowed, and nothing should be moved. Also, any kind of pollution or damage to public space is prohibited;
- no electricity for public space projects will be provided by PQ in general. All exhibits should be able to be displayed without electricity or any kind of generators, but everything is upon individual discussion with the PQ team;
- no water supply is to be used in public spaces for the exhibits;
- no fire is allowed in public spaces for the exhibits;
- all structures should be made of fire-resistant materials. Using structures of flammable materials is only allowed if they were treated to reduce their flammability (like non-flammable spray or paint), which should be demonstrated by a signed testimonial and a specification of the fire-retardant product used;
- all charges for the city's permission for use of space, storage room, technical equipment, or any other special requests are paid by the Exhibitor upon previous calculation made by PQ;
- exhibits must be constructed to prevent the theft of the exhibit or any of its parts. Security personnel will be present in the outdoor area only directly surrounding the Industrial Palace, operating 24/7, but this space remains publicly accessible and therefore cannot offer the same level of protection as indoor areas. PQ does not provide security service for any other publicly accessible outdoor spaces;
- performances or other live program in public spaces must take place between 6:00 and 22:00;
- amplification of the exhibit is possible only while keeping the noise limit at 45dB, and only between 6:00 and 22:00. After 22:00 any noise is strictly forbidden;
- dust-producing installation work, such as wood cutting, planing, sanding, drilling, etc., is only allowed with effective dust exhaustion and must be consulted with PQ in advance;
- be aware that the ground in public spaces may not be perfectly flat, and some balance adjustments may be required on your part (but without any damage to the original surface);
- if an exhibit or any part of it includes two or more accessible storeys, or if the structure is 3 m tall or higher, Exhibitors must submit

a building physics report confirming the safety and stability of the structure. This report must be prepared and certified by an authorized person or organization.

**Any exceptions or technical requirements not listed above must be discussed with PQ in advance.**

**It Is Strictly Forbidden To:**

- Hammer or screw into the ground;
- varnish, paint, or spray on the ground unless it is easy to clean;
- varnish, paint, or spray on the surrounding building walls.

### 5.3 Sound Regulations

The use of sound design is welcomed. However, the inclusion of any sound in an exhibit must be undertaken responsibly and should not in any way interfere with other sound designs or exhibits surrounding.

**If using sound inside the exhibit, please consider:**

- The use of headphones is highly recommended, especially when there are multiple sound sources within a single exhibit. This is important in order to prevent sound from different sources intruding each other. It will also prevent sound from other exhibits from interfering with your work.
- If speakers are to be used, then these should be placed in suitably soundproof booths.

**The volume of sound in any exhibit must be sensibly controlled; PQ reserves the right to modify the sound level of any equipment if the volume interferes with other exhibits, performances, or events.**

Please **consult the sound design elements** of your project with the PQ team ([anna.chlibcova@pq.cz](mailto:anna.chlibcova@pq.cz)).

**Please avoid using frequencies that can be harmful to people or animals.**

## 6. Operating Conditions

### 6.1 Transportation, Logistics, and Handling

PQ cooperates with the official logistics partner Beckspedition, which provides transportation, handling, and customs services for PQ 2027.

- We strongly recommend that you contact Beckspedition before September 1, 2026, to maintain the smoothness and efficiency of the process, and can also secure you more favorable prices.
- During communication, please clearly indicate your order with the Prague Quadrennial tag.

**If you wish to use Beckspedition's services, please contact:**

- Pavel Beck, +420 602 311 950, [beck.pavel@volny.cz](mailto:beck.pavel@volny.cz)
- Pavel Beck Jr., +420 723 752 673, [beck@beckspedition.eu](mailto:beck@beckspedition.eu)

We encourage Exhibitors to coordinate shipments with other participants from their country or region to reduce environmental impact and save costs. If you would like to be connected with other teams or organizations from your country or region participating in PQ 2027, please contact Barbora Laierová ([barbora.laierova@pq.cz](mailto:barbora.laierova@pq.cz)).

If your materials need to be transported, you might consider choosing options that minimize space and weight.

- Lightweight materials and modular installations can help reduce both volume and emissions.
- Curators may even find it practical to travel with extra luggage as cargo, rather than sending materials separately.

### 6.2 Storage

Beckspedition provides large-capacity storage for short-term use and storage of empty packaging directly at the Prague Exhibition Grounds. They are able to store the shipment maximum of 14 days before PQ. These storages are paid and secured.

PQ will provide a free, limited storage option directly at the Prague Exhibition Grounds. This storage is meant only for smaller items.

More detailed information for both types of storages will be provided in the Organizational Manual II.

**We strongly recommend that you contact Beckspedition regarding the storage before the end of March 2027.**

### 6.3 Insurance and Security

We strongly recommend that all Exhibitors arrange insurance for their exhibits. Each Exhibitor is responsible for signing an insurance contract with their chosen insurance provider.

Please note that **exhibits ARE NOT INSURED by PQ during transport. PQ insurance coverage begins only once the exhibits have been accepted into the PQ 2027 exhibition spaces and a handover protocol has been signed by both parties.**

Details regarding the scope of the insurance provided by PQ will be announced in January 2027.

In general, during PQ, the exhibits will be insured against damage or destruction caused by natural hazards, as well as against theft and vandalism. **PQ insurance does not cover damage caused by the Exhibitor or their team.**

Exhibitors are required to consider the nature and value of their exhibits and ensure adequate protection. Any exhibit components or electronic equipment that are not properly secured will not be covered by PQ insurance. Valuable items and electronic equipment must be firmly installed or otherwise safely secured within the exhibit.

#### Security

PQ will employ a professional security agency to 24/7 monitor and protect the exhibition spaces. Security personnel are authorized to control the entry and exit of all PQ visitors and Exhibitors. Entrance to all indoor PQ exhibition spaces during the PQ 2027 will be provided only with a valid ticket or festival pass.

### 6.4 Live Events within Exhibits

In keeping with PQ's understanding of performance design as an integral component of performance, PQ welcomes including live, performative elements, as well as audience engagement, in the exhibits.

By "live events", we refer to any curated performative activity taking place directly within your exhibit or conceptually connected to it.

If you are planning a social/networking event, such as a reception, banquet, or other formal gathering related to your exhibit, please refer to Chapter 7.4.

Please note that the exhibits themselves must be accessible to all visitors at all times.

All live events must be approved by the PQ team. Please note the following:

- All planned live events must be submitted in advance through a registration form.
- PQ will review each submission and determine the specific conditions under which the event may take place (days and times).
- Strict sound regulations apply to any noise coming from the exhibits, and all events must comply with these rules.

Curators should inform PQ about all such activities by **January 31, 2027** (a registration form will be available by the end of November 2026).

Otherwise, live events will not be allowed to take place and will not be included in the PQ Program Brochure and the Catalogue.

## 6.5 Afterlife of Exhibitions

Extending the lifetime of exhibit is not only more environmentally sustainable, as the materials and labor invested in their creation serve more than a single presentation, but may also grant access to your work to larger audiences. Many art enthusiasts may not be able to travel to Prague for PQ, yet they would be interested in experiencing your work at an exhibition or festival closer to home.

With this in mind, we want to encourage curators to think beyond the 10 days of PQ and consider what happens to the exhibit after the event. Can it be moved to a new location? Can it be made mobile for tours? Can another cultural organization adopt it?

To support this extended lifecycle, PQ has been organizing a Flea Market for several editions now, and this initiative will continue in 2027. All curators will have the opportunity to sell or donate parts of their exhibits that they do not wish to transport back.

### Please Think in Advance:

- Would you like to sell or donate parts of your exhibit after the exhibition is over?
- If there are materials from your exhibit (such as textiles, wood, or similar) that could be reused, we are happy to help facilitate their transfer for further use in theatres or reuse centers.

Be mindful not to give to thrift stores or the flea market exhibition elements that are most likely meant for the landfill. Thrift stores are struggling everywhere by receiving unusable, broken or single-use pieces that they have to pay to put in landfill. Ask yourself or your team: would this material be interesting to us if we were to find it in a flea market or at a thrift store? Would we give it to a friend?

More details about the Flea Market will be provided in the Organizational Manual II.

## 7. Other Organizational Information

### 7.1 Accommodation

PQ will offer discounted rates at its partner hotels. Details about accommodation and recommendations will be provided in the Organizational Manual II.

### 7.2 Catalogue

The Catalogue of the edition is an important aspect of PQ. It will be published in the fall of 2027, after the completion of the event, to ensure all information is up to date.

Information for the Catalogue will be collected via a form available in Eventival. The form will be published on June 30, 2026 and will remain open until **January 31, 2027**.

Curators guarantee the validity of the completed information and are responsible for the accuracy of the text (spelling, dates, etc.) and information supplied for the Catalogue.

PQ reserves the right to edit the text according to the needs of the Catalogue. The participant gives PQ the right to publish the received information and pictures in printed and electronic format in the PQ 2027 Catalogue as well as in other materials related to the Prague Quadrennial.

PQ will provide one copy of the catalogue per exhibit, delivered in autumn 2027 by post service.

### 7.3 Registration and Festival Passes

Entrance to all indoor PQ exhibition spaces during the PQ 2027 will be provided only with a valid ticket or festival pass.

#### De/installation period:

- All staff required to de/install the exhibits (production, technicians, certified electricians, etc.) will be provided with special wristbands only for the de/installation days.
- To secure a smooth process, you will be asked to send us a complete list of de/installation staff in advance.

**During PQ:**

- Free festival passes will be provided for team members listed by the Curator (including co-curators, production, and technical staff), as well as for performers involved in daily live events within the exhibit, based on the list of team members approved by PQ in advance.
- The number of festival passes is limited to **15 per curatorial team**.

Further information on the festival passes, registration system, and ticket sales will be announced in the Organizational Manual II.

## 7.4 Official Banquets, Receptions, or Private Parties

In case you would like to organize private events, such as a reception party or banquets, PQ can provide recommendations for a separate space for such occasions. Please note that the available spaces differ, and not all of them can be used free of charge.

When ordering catering or refreshments, try to work with local suppliers using seasonal ingredients whenever possible, and include vegan options and accommodate common dietary intolerances.

## 7.5 Authors' Rights and Copyrights

All Exhibitors are obligated to secure all the necessary authors' rights and copyrights for all the exhibited components (photographs, video materials, film materials, music, designs, texts, etc.) that will be utilized as part of their presentation at PQ 2027. All Exhibitors guarantee that PQ will not be held responsible for any claims made by any third parties.

All Exhibitors grant permission to the PQ to capture, reproduce, edit, and display the recordings of the work in any way it desires, for non-commercial use, whether for promotion, retrospectives, catalogues, educational and research purposes, or archives, etc., in perpetuity, within the Czech Republic and worldwide, without financial compensation. All other rights reserved.

## 7.6 Sale of Curators' Publications in PQ Bookshop

PQ Bookshop will offer curators an opportunity to sell catalogues and other publications accompanying their exhibits. Terms and conditions will be announced in the Organizational Manual II.

## 7.7 Travel to PQ

We highly recommend travelling by public ground transport whenever possible. The European railway network or long-distance bus transport is well-developed, offering reliable connections.

We would like to encourage everyone to limit air travel, when possible. If flying is necessary, please try to do so only when you will stay at your destination for at least four days. You may use sustainable travel guides to help reduce your impact, such as the [Festivalgoers' Sustainability Guide](#) for inspiration.

You could also consider combining travel with work and holidays in the Czech Republic or Europe. Find below some of the events taking place before or after PQ within accessible travel distance:

- SHOWTECH – international trade fair and congress for theatre and stage technology (DE, Berlin)
- REGIONY – International Theatre Festival (CZ, Hradec Králové)
- Biennale Architettura 2027 – La Biennale di Venezia (IT, Venice)
- Sibiu International Theatre Festival (RO, Sibiu)
- Festival d'Avignon – international event for contemporary performing arts (FR, Avignon)
- Wiener Festwochen – multidisciplinary art festival (AT, Vienna)
- International Theatre Festival KONTAKT (PL, Torun)
- Kunstenfestivaldesarts international performing arts festival (BE, Brussels)
- Bruges Triennial – exhibition contemporary visual art and architecture (BR, Bruges)
- documenta 16 – exhibition of contemporary art (DE, Kassel)
- OFF-Biennale Budapest – contemporary art event (HU, Budapest)
- We Make Future – International Trade Fair and Festival on AI, Tech and Digital (IT, Bologna)

## 8. Communication and Promotion

In this chapter, you will learn where to get information and resources for promoting your participation in PQ, an overview of PQ's communications channels and plans for the upcoming months, contact information, and a simple vocabulary with key terms and names related to PQ that we encourage you to explore and use.

The Prague Quadrennial's communications team works on promoting PQ primarily in Czechia and spreading the awareness internationally.

For any issues regarding communications in general, please contact Adam Dudek, Head of Communications, [adam.dudek@pq.cz](mailto:adam.dudek@pq.cz)

For any issues regarding communications on social media, please contact: Júlía Pecková, Partnerships and Social Media Manager, [julia.peckova@pq.cz](mailto:julia.peckova@pq.cz)

We are happy to consult on your approach to the promotion of your participation in PQ 2027, press and media outreach, or handling of social media.

## 8.1 Languages and Vocabulary

Our main communication languages are **English and Czech**. We publish most of the public-facing materials **bi-lingually**; therefore, important news or information related to your participation in the Exhibition of Countries and Regions, and the Student Exhibition will be available in English.

We recommend providing your promotional materials to the PQ communications team in English so that you are in command of the translation and its meaning.

[Available here](#) is a short overview of the correct version of PQ-related terms.

## 8.2 Resources and PQ's Communication Channels

### Website and General Info – [www.pq.cz/](http://www.pq.cz/)

- English-Czech all-bilingual website, the **main source of official information** on PQ and the upcoming PQ 2027 edition for both the public and professionals. Major news and updates are first published on the website.
- On the page “**Prague Quadrennial 2027**” ([www.pq.cz/pq2027/](http://www.pq.cz/pq2027/)), you will find all the currently available official information regarding the edition.
- On the page “**Past Editions**” ([www.pq.cz/media/past-editions/](http://www.pq.cz/media/past-editions/)), you will find an overview of all the past 15 editions of PQ since 1967, including catalogues for download. The catalogues feature information on artists and projects from countries and regions that took part in the respective edition.

### Press Kit, Press Releases – [www.pq.cz/press/](http://www.pq.cz/press/)

- We publish most of our press releases in both English and Czech. The press releases, available on the website, are free to use

as a reference or an information source for your communications.

- **Curators and/or contact persons** for individual countries and regions **will be added to the distribution list** of PQ's English press releases.

#### Logo and Visual Identity – [www.pq.cz/press/](http://www.pq.cz/press/)

- The general PQ's logo is available via the Press page of our website.
- The **visual identity of the Prague Quadrennial 2027** edition will be introduced in the upcoming months. Resources, graphic materials, and templates with the visual identity of PQ 2027 **will be shared with you during the second half of 2026.**

#### Images and Photos – [www.flickr.com/photos/praguequadrennial/](https://www.flickr.com/photos/praguequadrennial/)

- Full image gallery with photos from the last two editions of PQ in 2019 and 2023 (2023 in high resolution), and further events are available on our Flickr profile.
- You may **use any of the photos freely to promote your participation in PQ 2027**, or for other non-commercial purposes. Please **always credit** the respective photographers and the Prague Quadrennial, which is the copyright holder.
- **Upon request**, we can provide you with **images** documenting exhibits of your country or region from the more **remote history of PQ.**

#### Eventival – [www.vp.eventival.com/pq/pq](http://www.vp.eventival.com/pq/pq)

- English-first online platform serving for mutual communication and exchange of documents between PQ and its participants.
- In 2027, Eventival will host detailed program overviews and schedules, and will also serve as a ticketing and accreditation platform. Every participant and attendee of PQ 2027 will need to have an Eventival account.

#### Newsletter – [www.pq.cz/newsletter/](http://www.pq.cz/newsletter/)

- Issued bi-lingually in English–Czech about once a month, it summarizes key updates and selected news. The newsletter has a predominantly international audience.
- We encourage subscribing to the PQ's newsletter.

#### Instagram – [www.instagram.com/praguequadrennial/](https://www.instagram.com/praguequadrennial/)

- English-first, PQ's most frequent social media account, sharing most of the updates and further PQ's content.
- We encourage following the account.
- We are able to feature your updates relevant to other members of the PQ community as a part of our 'PQ Around the World' series.

**Facebook** – [www.facebook.com/pquadrennial](http://www.facebook.com/pquadrennial)

- Czech-English, sharing the majority of the updates, aiming to reach local audiences in Czechia.

**LinkedIn** – [www.linkedin.com/company/prague-quadrennial/](http://www.linkedin.com/company/prague-quadrennial/)

- English-first, recently started, sharing selected news on career offers and major updates.

**YouTube** – [www.youtube.com/user/PragueQuadrennial](http://www.youtube.com/user/PragueQuadrennial)

- English-only profile containing all the video content, including Q&A webinars and participation guides, recordings of PQ Talks, etc.
- Upon request, we can provide after movies and related videos for use in your communications.

**Culturenet** – [www.culturenet.cz/](http://www.culturenet.cz/)

- Czech-only external platform; PQ has direct access to Culturenet, the largest Czech platform for cultural professionals and artists.
- **Via this platform, we are able to share your calls targeted at the Czech professional audience.**

### 8.3 Media and Press

We maintain databases of both Czech and international media focused on culture, arts, and theatre. In the upcoming months, we will ask you to **contribute tips** on relevant **media and/or journalists** from your country or region to add to the database.

During the second half of 2026, we will start organizing press trips for international journalists to PQ 2027. Again, in the upcoming months, we will ask you to **contribute tips** on relevant **media and/or journalists** from your country or region to approach with the **press trip offer**.

At all times, we are **happy to provide contextual information** on PQ 2027 or PQ in general, or a **direct quotation** by a PQ team member for your own press releases, local media inquiries, or other materials.

Prague Quadrennial **will not be publishing any list of countries and regions participating in PQ 2027**, nor the names of any curators **at this point**, since negotiations in some countries and regions are still in place.

The announcement of the countries and regions participating in PQ 2027, as well as the curators in charge of the individual exhibits, will happen **sometime next year**. We will **notify you** well in advance.

You are free to publish and communicate the participation of your country or region in PQ 2027 in the way that best suits you. We would appreciate it if you would notify us upon doing so ([adam.dudek@pq.cz](mailto:adam.dudek@pq.cz)).

## 8.4 PQ's Communication Plans for Upcoming Months

For your information, some of the main topics we will focus on in our communications in 2026 are:

- Symposium [Performing Exhibitions, Curating Scenographies](#), April 13–15, 2026
- Artistic concept, curatorial team, and program concepts of PQ 2027
- PQ 60 program
- Participating countries and regions in PQ 2027

As for the last point, starting the second half of 2026, there will be **opportunities to feature your projects in PQ's post plans on social media** and other channels. We will inform you in advance about the resources we will need to promote your projects.

The communication and promotion plan for 2027 will be specified later in 2026.

## 8.5 How you can promote your participation in PQ

Both we, as the organizers, and you, as the participants, have a common interest in promoting and spreading information about PQ. That is why we ask you to cooperate in communication in several ways.

### Contact the Media in Your Country or Region

- We encourage you to inform journalists and newspapers that are concerned with theatre, fine art, visual art, exhibitions and festivals, and culture in general in your country or region, about your participation in PQ 2027. The easiest and most common tool for this is to distribute a press release. You may use the resources mentioned earlier.
- If you need any support on this, do not hesitate to get in touch with us ([adam.dudek@pq.cz](mailto:adam.dudek@pq.cz)).
- Please, do not forget to monitor and record any articles and media mentions in your country or region, as we will ask you for a media coverage overview after the PQ 2027 edition is finished.

## Social Media

Another great tool to spread awareness about your participation in PQ 2027 is to use social media. Individual countries and regions participating in PQ usually set up social media accounts to promote their projects.

### **Before Setting Up the Accounts**

- It might be worth checking first if there already is a social media account (Facebook, Instagram, or another platform) for PQ participation of your country or region.
- In case there is an existing social media account for promoting exhibits of your country or region at earlier PQ editions, consider obtaining login details from the previous team before creating a new account, to support continuity in the presentation.

### **Setting Up the Accounts**

- To set up your profile, we propose a **caption** such as:  
*“Country/region XY is taking part in the Prague Quadrennial 2027 – the largest international exhibition and festival of scenography, performance design and performance space.”*
- It is entirely up to you how you will name and design the social media account, as well as the content you will be posting.
- We suggest focusing on introducing the concept, making of your exhibit, the artistic team, and sharing any relevant updates or calls regarding the project. Faces, short videos, and nice or unexpected visuals work.
- You may consider reposting relevant posts and information that we will be publishing on the main Prague Quadrennial’s profiles.
- If you need any support on this, do not hesitate to get in touch with us ([julia.peckova@pq.cz](mailto:julia.peckova@pq.cz)).

### **References**

- For reference, we recommend seeing the Instagram accounts of Brazil or Chile that worked very nicely for PQ 2023 and beyond, both presenting not just the Exhibition of Countries and Regions or the Student Exhibition projects, but the countries’ participation in the edition in general.
  - [www.instagram.com/pqbrasil/](https://www.instagram.com/pqbrasil/)
  - [www.instagram.com/pqchile/](https://www.instagram.com/pqchile/)

Please notify us about your social media channels – either by emailing us directly ([julia.peckova@pq.cz](mailto:julia.peckova@pq.cz)) or tagging us. We will make sure to promote your profiles on the main PQ accounts.

## Spreading the Word of Mouth

- Last but not least, we strongly encourage you to mention your participation in Prague Quadrennial wherever possible – at conferences, to your colleagues and fellows, at your university or institution, to public administration officers, at art festivals or cultural events – the word of mouth is still the most influential promotional tool whatsoever, in our field especially.
- Do not forget to brief all the participants and collaborators of the projects on doing so as well.

## 9. Contacts

### 9.1 Members of the Organizing Team

- Kateřina Churtajeva, General Director (General Director of Czech Culture Institute)
- Barbora Příhodová, Artistic Director: [barbora.prihodova@pq.cz](mailto:barbora.prihodova@pq.cz)
- Adam Svoboda, Executive Director: [adam.svoboda@pq.cz](mailto:adam.svoboda@pq.cz)
- Erika Frančáková, Head of Office: [erika.francakova@pq.cz](mailto:erika.francakova@pq.cz)
- Anna Chlíbačová, Head of Production [anna.chlibcova@pq.cz](mailto:anna.chlibcova@pq.cz)
- Barbora Laierová, Exhibitions Manager: [barbora.laierova@pq.cz](mailto:barbora.laierova@pq.cz)
- Ana Ciornea, Program and Grant Manager: [ana.ciornea@pq.cz](mailto:ana.ciornea@pq.cz)
- Adam Dudek, Head of Communications: [adam.dudek@pq.cz](mailto:adam.dudek@pq.cz)
- Júlía Pecková, Partnerships and Social Media Manager: [julia.peckova@pq.cz](mailto:julia.peckova@pq.cz)
- Anna Hejmová, Research Coordinator and Archive Specialist: [anna.hejmova@pq.cz](mailto:anna.hejmova@pq.cz)

For questions regarding ECR and SE, please contact Barbora Laierová, the Exhibitions Manager at [barbora.laierova@pq.cz](mailto:barbora.laierova@pq.cz).

For technical questions about exhibition spaces, please contact Anna Chlíbačová, the Head of Production at [anna.chlibcova@pq.cz](mailto:anna.chlibcova@pq.cz).

For questions regarding communication and promotion, please contact Adam Dudek, the Head of Communications at [adam.dudek@pq.cz](mailto:adam.dudek@pq.cz).

### 9.2 Billing Information

Prague Quadrennial  
 c/o Czech Culture Institute  
 Celetná 17, 110 00 Prague  
 Czech Republic  
 Org. ID: 00023205  
 VAT ID: CZ00023205

Phone: +420 224 809 118

E-mail: [info@pq.cz](mailto:info@pq.cz)

Web: [www.pq.cz](http://www.pq.cz)



## 10. Additional Sources

### On Prague Quadrennial and Prague Exhibition Grounds

- [PQ 2027 Edition's Website](#)
- [PQ 2027 General Information Document](#)
- [About Prague Exhibition Grounds and Industrial Palace](#)
- [PQ Vocabulary](#)

### On Sustainability

- [Ecodesign guide for the performing arts](#) – by Écoscéno
- [Theatre Green Book](#) – by Buro Happold and Renew Culture
- [Future Materials Bank](#)
- [Stuff in Cycles – New Material Cycles for Theater](#)
- [Festivalgoers' Sustainability Guide](#) – by Recyc-Québec and Festival TransAmériques
- [Message to encourage sustainable scenographic practice at PQ 2027](#)  
– by Renato Bolelli Rebouças
- [Message to encourage sustainable scenographic practice at PQ 2027](#)  
– by Tanja Beer

### Local Prague Circular Economy Initiatives

- [art re use](#)
- [Re use federation – Czech federation of furniture banks and reuse centers](#)
- [Cyrkl – international technology and consulting company specializing in circular waste management](#)